

CAP Case # _____

**MARYLAND CAPITOL POLICE
Civilian Notification of Complaint**

Date _____

To: _____
Employee's Name Rank/Classification Assignment

A complaint has been received concerning an incident in which you were alleged to have been involved. The details of the complaint are as follows:

You will be apprised of other issues which may arise from the investigation of this complaint.

Investigators & Assignment:

Signed and Received by Employee:

_____ Date: _____ Time: _____

Witnessed By:

_____ Date: _____

NOTE: All copies will be signed by the employee and witness.

Distribution: Original - File in original case file Copy - Employee