



INTER-AGENCY RELATIONSHIPS

Directive: 2 -112

Date of Issue: July 2013 Amends/Cancel: N/A

I. PURPOSE

The purpose of this Directive is to establish guidelines for interactions with criminal justice, and public safety agencies.

II. POLICY

The Department of General Services Maryland Capitol Police (DGS-MCP) will take all reasonable and necessary steps to forge and maintain positive, solid and productive relationships with criminal justice and public safety agencies.

III. PROCEDURES

A. All members of DGS-MCP are encouraged to develop and maintain good rapport with criminal justice, and public safety agencies in the furtherance of positive relations. All members will conduct themselves in a helpful and professional manner when interacting with other criminal justice and public safety agencies, including but not limited to the following.

- Local adult and juvenile courts
- State and federal prosecutors
- Parole and probation agencies
- Adult and juvenile correctional agencies
- Department of Social Services
- Department of Juvenile Services
- Juvenile Justice Advisory Council
- Maryland State Police
- The Annapolis City Police Department
- The Anne Arundel County Sheriff's Office
- Baltimore Police Department
- Anne Arundel County Fire Department
- Baltimore Fire Department
- State Fire Marshall's Office
- Annapolis Fire Marshall's Office
- Baltimore City Fire Marshall's Office
- Federal Bureau of Investigation
- Naval Investigative Service

B. Detachment Commanders

1. Detachment Commanders should forge relationships with command staff personnel of allied law enforcement agencies that have shared responsibilities and jurisdiction. These meetings will help to resolve any issues of mutual concern and maintain good working relationships.
2. Detachment Commanders or their designee are responsible for notifying the appropriate allied law enforcement with any information that might enable the agency to provide better service to the community, enhance their effectiveness and productivity, and promote the safety of their personnel in the field. This information includes, but is not limited to, descriptive information concerning criminal suspects, the method of operation employed by suspects, threats made against law enforcement personnel, and any other information that might be of value to allied law enforcement.
3. Detachment Commands will determine the ability of DGS-MCP to provide resources to allied agencies in need of support and assistance.
4. Cooperative working agreements between DGS-MCP and allied law enforcement agencies are encouraged. All requests for mutual aid will be forwarded to the Chief of Police or his designee.

C. Shift Commanders

Shift Commanders are responsible for notifying the appropriate allied law enforcement agency with any information of crimes in progress or those that have recently occurred when the exchange of information is mutually beneficial in resolving the incident.

D. Assisting Allied Agencies

1. All responses and actions taken by members of DGS-MCP in assisting allied law enforcement will be in compliance with Directives and policies of this agency.
2. DGS-MCP officers may immediately respond to assist a Police Officer of an allied agency in the event the officer or communication personnel have broadcast a "Signal 13" (Officer in trouble). An exception would be if an officer is committed to a situation or assignment that would constitute a breach of security or negligence of duty if abandoned.
3. If a Police Officer of an allied agency requests assistance with a situation, such as a traffic stop, crime scene, or criminal arrest, the DGS-MCP officer will immediately notify the supervisor of the request and render whatever assistance required.
4. DGS-MCP officers may make criminal arrests in certain circumstances *outside* our area of concurrent jurisdiction. If an officer is contemplating the exercise of this authority and the primary law enforcement agency arrive on the scene DGS-MCP may relinquish control of the scene to that agency if it is communicated or indicated allied law enforcement wish to handle the incident. If the primary law enforcement agency requests assistance from the officer they will provide any assistance that is lawful and consistent with DGS-MCP policies.

E. Mutual Aid

1. DGS-MCP may enter into mutual aid agreements for the purpose of providing or receiving additional law enforcement resources during times when the ability to meet emergency demands is exceeded.
2. When an emergency situation occurs, aid from other agencies may be requested. The request for aid should be directed by the Chief of Police or his designee to the designated official of the allied law enforcement agency.

F. Memorandum of Understandings

1. DGS-MCP enters into Memorandum of Understandings (MOU) with various agencies and departments to facilitate a cohesive working agreement and establish clear responsibilities of those involved.
 - a. DGS-MCP has entered into concurrent jurisdiction agreements with the City of Annapolis Police Department and the Baltimore Police Department.

G. Court

1. Police Officers should contact the Office of the Attorney General or the Office of the State's Attorney when a legal opinion or other assistance is necessary.
2. When meeting or communicating with a member of the Office of the Attorney General or the State's Attorney concerning a case, the officer should review the case in advance and be prepared to discuss the facts, circumstances and relevant issues of the case.

H. Inter-Agency Notification

1. DGS-MCP will notify other Maryland law enforcement agencies whenever a member of their agency is the subject of law enforcement action, including but not limited to criminal arrest.
2. DGS-MCP will subscribe to the provisions of the ***Policy of Cooperation*** as developed by the Legal Advisors Committee of the Maryland Chiefs of Police Association.
3. DGS-MCP will notify the on-duty ranking member of any law enforcement agency whenever a member of that agency has been arrested or the subject of a criminal warrant or summons, provided such notification does not compromise any on-going criminal investigation.
4. DGS-MCP will notify the on-duty ranking member of any Maryland law enforcement agency whenever a member of that agency has been identified as the aggressive party in a domestic violence incident, regardless of the immediate or subsequent decision of the victim to seek an Ex Parte or Protective Order or initiate or participate in criminal prosecution.
5. DGS-MCP will initiate an internal investigation whenever this agency is notified by another Maryland law enforcement agency that a member has been the arrested or the subject of a criminal warrant or criminal summons, or identified as the aggressive party in a domestic violence incident.